

Steps to Create an FSA ID

An FSA ID is a username and password that you must use to log-in to certain U.S. Department of Education (ED) websites. Your FSA ID identifies you as someone who has the right to access your own personal information on ED websites such as the *Free Application for Federal Student Aid (FAFSA®)*. You can apply for an FSA ID at any time. If you don't have one by the time you fill out your FAFSA, you will be prompted to apply for one.

If you are a parent of a *dependent student*, you will need your own FSA ID if you want to sign your child's FAFSA electronically. If you have more than one child attending college, you can use the same FSA ID to sign all applications. *Please note: Each FSA ID user must have a unique e-mail address.*

FSAID.ed.gov

- | | |
|---|--|
| 1. Create username (FSA ID) | preference |
| 2. Create password | 11. Complete the challenge questions and answers |
| 3. Provide your name | 12. Confirm and revise information |
| 4. Provide your email address | 13. Agree to the terms and conditions. |
| 5. Provide your phone number | 14. Verify your phone and email with security code |
| 6. Enter your date of birth | |
| 7. Enter your Social Security number | |
| 8. Select the box if you want to register your mobile phone | |
| 9. Enter you mailing address | |
| 10. Select your language | |

My FSA ID Info

FSA ID (User name) : _____

Password: _____

Email: _____

Q. 1: _____

Q. 2: _____

Q. 3: _____

Q. 4: _____

Parent/Guardian FSA ID Info (If applicable)

FSA ID (User name) : _____

Password: _____

Email: _____

Questions? Call 602-261-8847

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Financial Aid Next Steps

1. Complete your FAFSA online at www.fafsa.gov
2. If you have not already done so, apply to the colleges you have listed on your FAFSA, ASAP.
3. After filing your FAFSA the federal processor will mail/email you a Student Aid Report (SAR).
 - Check your SAR 2-3 days after filing your FAFSA to review for accuracy.
 - Regular U.S. Postal mail takes longer if signature page is mailed.
4. After you have applied at the school, check your school student account for the college you have chosen to attend.
 - Address any “To-Do” or “Hold” items listed on your college student account ASAP (e.g., transcripts, proof of residency, vaccination records, etc.).
 - Check your college email for any pending items and follow any instructions immediately.
 - Register for classes.
 - Review your award letter by selecting the financial aid link on your college student account.
 - Accept/decline your financial aid.
5. Colleges typically require FAFSA information to be verified through the IRS Data Retrieval Tool.
 - If this is not an option, be aware of the possibility of being selected for verification of income.
 - Make sure to check you student account and school email regularly.

What do you need to complete the FAFSA?

- Social Security Number or Alien Registration Number*
- 2020 federal income tax returns, W-2s, and other records of money earned (e.g., IRS 1040, etc.)
- Records of investments, veterans benefits, and/or untaxed income (if applicable)
 - Parents' date of birth
 - Month and year of marriage/divorce
- A Federal Student Aid ID (FSA ID) to electronically sign your FAFSA. (If you do not already have one, visit www.fsaaid.ed.gov to obtain one.)

Students with Social Security cards issued for **work purposes only are not FAFSA eligible. (e.g., DACA recipients)*

**Parents citizenship does not determine eligibility for student.*

To complete a FAFSA application, visit: FAFSA.gov
 For financial aid information, visit: studentaid.gov
 For student loan information, visit: studentloans.gov

Last Revised 06/2022

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